



Ararat Rural City

MINUTES

COUNCIL MEETING

Tuesday 20 April 2021

Held in the Alexandra Oval Community Centre
1 Waratah Avenue, Ararat
(Livestreamed)

Commenced at 6.01pm

Council:

Cr Jo Armstrong (Mayor)

Cr Peter Beales

Cr Gwenda Allgood

Cr Rob Armstrong

Cr Henry Burrridge

Cr Bob Sanders

Cr Bill Waterston

Our Vision

Our communities, our opportunities

Our Mission Statement

We will demonstrate leadership through social responsibility, openness and transparency by actively working with our community to achieve shared goals.

Our Values

- Respect** - Respect for each other and the wider community.
- Excellence** - Striving for ongoing professionalism and organisational excellence.
- Passion** - Passion for our people, community and services.

A recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the Council Meeting.

The recording is being streamed live via Facebook, to improve transparency between council and the community and give more people the opportunity to view what decisions are being made. You do not require a Facebook account to watch the live broadcast, simply enter www.facebook.com/araratruralcitycouncil into your address bar.

Recordings of Council Meetings (excluding closed sessions) are made available on Council's website.

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SECTION 1 – PROCEDURAL MATTERS

As per the guidelines issued by the Minister for Local Government, from 2 November 2020 to 26 April 2021 (the prescribed period) Councils do not need to provide for members of the public to physically attend meetings. Providing public access to livestreamed events satisfies the public attendance test during the prescribed period.

1.1 LIVE STREAMING

Council is keen to engage with members of the community and now live streams the formal Council Meetings to make them accessible. The stream will be available to view on Ararat Rural City Council's Facebook page from 6pm and on Council's website following the Council Meeting.

1.2 TRADITIONAL ACKNOWLEDGEMENT/OPENING PRAYER/COUNCILLORS PLEDGE

Traditional acknowledgement- CR BEALES

We acknowledge the traditional owners of the land on which we meet today, and pay our respects to their elders, past, present and emerging.

Opening Prayer- CR SANDERS

Almighty God, we humbly ask you to help us, as elected Councillors of the Ararat Rural City Council. Guide our deliberations. Prosper what is your will for us, to your honour and glory and for the welfare and benefit of the people whom we serve in the Ararat Rural City.

Councillors Pledge- CR BURRIDGE

We will faithfully and impartially carry out and exercise the functions, powers, authorities and discretions invested in us under the *Local Government Act 2020* and any other Act to the best of our skill and judgement.

1.3 APOLOGIES

There were no apologies.

1.4 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the Council Meetings held on 16 March 2021 be confirmed.

MOVED CR WATERSTON SECONDED CR SANDERS

That the Minutes of the Council Meetings held on 16 March 2021 be confirmed.

CARRIED 4424/21

1.5 DECLARATION OF CONFLICT OF INTEREST

A Councillor who has a conflict of interest in a matter being considered at a *Council meeting* at which he or she:

- 1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the *Council meeting* immediately before the matter is considered; or
- 2 intends to be present must disclose that conflict of interest by providing to the *Chief Executive Officer* before the *Council meeting* commences a written notice:
 - (a) advising of the conflict of interest;
 - (b) explaining the nature of the conflict of interest; and
 - (c) detailing, if the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person, the:
 - name of the other person;
 - nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and
 - nature of that other person's interest in the matter,and then immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the *Chief Executive Officer* under this sub-Rule.

The Councillor must, in either event, leave the *Council meeting* immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

SECTION 2 – PUBLIC PARTICIPATION

2.1 PETITIONS AND JOINT LETTERS

- 1 Unless *Council* determines to consider it as an item of urgent business, no motion (other than a motion to receive the same) may be made on any petition, joint letter, memorial or other like application until the next *Council meeting* after that at which it has been presented.
- 2 It is incumbent on every Councillor presenting a petition or joint letter to acquaint himself or herself with the contents of that petition or joint letter, and to ascertain that it does not contain language disrespectful to *Council*.
- 3 Every Councillor presenting a petition or joint letter to *Council* must:
 - write or otherwise record his or her name at the beginning of the petition or joint letter; and
 - confine himself or herself to a statement of the persons from whom it comes, the number of signatories to it, the material matters expressed in it and the text of the prayer or request.
- 4 Every petition or joint letter presented to *Council* must be in *writing* (other than pencil), typing or printing, contain the request of the petitioners or signatories and be signed by at least 12 people.
- 5 Every petition or joint letter must be signed by the persons whose names are appended to it by their names or marks, and, except in cases of incapacity or sickness, by no one else and the address of every petitioner or signatory must be clearly stated.
- 6 Any signature appearing on a page which does not bear the text of the whole of the petition or request may not be considered by *Council*.
- 7 Every page of a petition or joint letter must be a single page of paper and not be posted, stapled, pinned or otherwise affixed or attached to any piece of paper other than another page of the petition or joint letter.
- 8 If a petition, joint letter, memorial or other like application relates to an operational matter, *Council* must refer it to the *Chief Executive Officer* for consideration.

2.1.1 PETITION – HADLAND STREET, ARARAT

RESPONSIBLE OFFICER: CHIEF EXECUTIVE OFFICER
DEPARTMENT: CEO'S OFFICE
REFERENCE: 1982

OFFICER DIRECT OR INDIRECT CONFLICT OF INTEREST:

Officers providing advice to Council must disclose any conflict of interest.

No person involved in the preparation of this report has a conflict of interest requiring disclosure.

EXECUTIVE SUMMARY

A petition has been received from the residents of Hadland Street, Ararat and surrounding streets requesting that Hadland Street be inspected by Council officers. The residents have stated the dust and road corrugation is becoming "unbearable", and they wish to have the section of Hadland Street, from Queen Street North to Beveridge Street sealed.

DISCUSSION

The petition, which lists 16 signatures, includes comments:

"Dust from road traffic blowing across properties"

"The dust is unbearable, courier trucks detouring from highway to make deliveries"

"Being used as a speedway, also more use from highway now by couriers"

Clause 55.1 of Council's Governance Rules, states:

Unless *Council* determines to consider it as an item of urgent business, no motion (other than a motion to receive the same) may be made on any petition, joint letter, memorial, or other like application until the next *Council meeting* after that at which it has been presented.

RECOMMENDATION

That the petition requesting Council to inspect and seal Hadland Street, Ararat be received and lay on the table for consideration at the 18 May 2021 Council Meeting.

MOVED CR BEALES SECONDED CR SANDERS

That the petition requesting Council to inspect and seal Hadland Street, Ararat be received and lay on the table for consideration at the 18 May 2021 Council Meeting.

CARRIED 4425/21

ATTACHMENTS

There are no attachments relating to this item.

SECTION 3 – REPORTS REQUIRING COUNCIL DECISION

3.1 REVIEW OF MAYORAL AND COUNCILLOR ALLOWANCES

RESPONSIBLE OFFICER: CHIEF EXECUTIVE OFFICER
DEPARTMENT: CEO'S OFFICE
REFERENCE: 1481

OFFICER DIRECT OR INDIRECT CONFLICT OF INTEREST:

Officers providing advice to Council must disclose any conflict of interest.

No person involved in the preparation of this report has a conflict of interest requiring disclosure.

EXECUTIVE SUMMARY

A change to Councillor Allowances under the Local Government Act 2020 is the transfer of responsibilities in determining Mayoral, Deputy Mayor and Councillor allowances to the Victorian Independent Remunerations Tribunal.

However, until the Remuneration Tribunal makes its first determination on allowances, the allowance framework under the Local Government Act 1989 continues to apply, despite the repeal of those relevant provisions last year. Section 39(6) of the 2020 Act provides for the transitional arrangement in relation to allowances.

The Minister for Local Government will request the Remuneration Tribunal to make a determination. A determination is expected in late 2021.

The purpose of this report is to review and determine the level of Mayoral and Councillor allowances for the remaining term 2020/2024.

DISCUSSION

Under section 74(1) of the Local Government Act 1989, Council must review and determine the level of the Mayoral and Councillor allowances within 6 months of a general election or by the next 30 June, whichever is later.

Council received a report on the proposed Mayoral and Councillor Allowances at the Council Meeting held on Tuesday 16 March 2021. Council resolved the following:

- "1 That Council gives notice of its intention to set the Mayoral and Councillor allowances for the remainder of the 2020/2024 term (subject to any change by the Victorian Independent Remuneration Tribunal) at the maximum levels for a Category 1 Council, which are currently Councillor \$21,049 and Mayor \$62,884, plus an amount equivalent to the superannuation guarantee contribution which is currently 9.5%;
- 2 Council commence public consultation in relation to Council's intention to set the Mayoral and Councillor Allowances, and invite public submissions in accordance with section 223 of the Local Government Act 1989;
- 3 Council hear submissions on the proposed Mayoral and Councillor allowances at the Council Meeting to be held on Tuesday 20 April 2021;
- 4 Following completion of the section 223 consultation process (including the hearing of any submissions) a further report be presented to the Council Meeting on Tuesday 18 May 2021 to finalise the statutory process for the setting of Mayoral and Councillor allowances.

As part a public consultation process, advertisements were placed in the Ararat Advocate and Ararat Advertiser on Friday 19 and Friday 26 March 2021 inviting submissions on the Proposed Mayoral and Councillor allowances. The public consultation process was also placed on Council's website.

Submissions were open on Friday 19 March 2021 for a period of 28 days as per the requirements of section 223 of the Local Government Act 1989. Any person making a submission was entitled to request in their submission that they wish to appear in person, or to be represented by a person, specified in the submission, at a meeting to be heard in support of their submission.

The submission period closed on Friday 17 April 2021 and no submissions were received.

As no submissions were received and no meeting was required to hear submissions this report is presented to the 20 April 2021 Council Meeting for consideration.

KEY CONSIDERATIONS

Alignment to Council Plan Strategic Objectives

5.1 Good governance through leadership

Budget Implications

Mayoral and Councillor allowances are allocated in the current budget.

Policy/Relevant Law

Under the Local Government Act 1989:

- Section 73B, the Minister must, at least once a year, review the limits and ranges of Councillor and Mayoral Allowances.
- Section 74, A Council must review and determine the level of Councillor allowance and the Mayoral Allowance within the 6 months after a general election or by the next 30 June, whichever is later.

Risk Assessment

Council is obliged to comply with this process under the various provisions of the Local Government Act 1989 and Local Government Act 2020.

Stakeholder Collaboration and Community Engagement

This review is subject to the Local Government Act 1989, section 223 consultation process, which provides an opportunity for any submitters to be heard in person by Council prior to a final decision being made.

Consultation was conducted through local newspapers on 19 and 26 March 2021 and on the Council's website.

RECOMMENDATION

That Council after calling for submissions under section 223 of the Local Government Act 1989, and no submissions received, set the Mayoral and Councillor allowance for the remainder of the 2020/2024 term (subject to any change by the Victorian Independent Remuneration Tribunal) as follows:

- 1 Mayoral Allowance \$62,884, plus an amount equivalent to the superannuation guarantee contribution which is 9.5%; and
- 2 Councillor Allowance \$21,049 plus an amount equivalent to the superannuation guarantee contribution which is 9.5%.

MOVED CR BEALES
SECONDED CR WATERSTON

That Council after calling for submissions under section 223 of the Local Government Act 1989, and no submissions received, set the Mayoral and Councillor allowance for the remainder of the 2020/2024 term (subject to any change by the Victorian Independent Remuneration Tribunal) as follows:

- 1 Mayoral Allowance \$62,884, plus an amount equivalent to the superannuation guarantee contribution which is 9.5%; and
- 2 Councillor Allowance \$21,049 plus an amount equivalent to the superannuation guarantee contribution which is 9.5%.

CARRIED 4426/21

ATTACHMENTS

There are no attachments in relation to this item.

Cr Allgood declared a Conflict of Interest for Item 3.2- Ararat SES Building upgrades- Council contribution due to her 2 daughters and son in law being current members of Ararat SES.

Cr Allgood left the Council chamber at 6:13pm

3.2 ARARAT SES BUILDING UPGRADES- COUNCIL CONTRIBUTION

RESPONSIBLE OFFICER: CHIEF EXECUTIVE OFFICER
DEPARTMENT: CEO'S OFFICE
REFERENCE: 1987

OFFICER DIRECT OR INDIRECT CONFLICT OF INTEREST:

Officers providing advice to Council must disclose any conflict of interest.

No person involved in the preparation of this report has a conflict of interest requiring disclosure.

EXECUTIVE SUMMARY

The Ararat SES have received a grant of approximately \$240,000 from the State Government. The grant is to undertake works to upgrade the High Street site to repair and replace several structural items in the existing building impacted by rust and deterioration.

The Ararat SES have approached Council to assist with funding these upgrades, to allow them to fully complete the scope of works to provide improved facilities to volunteers. It is proposed that Council contribute \$20,000 to assist with completing the proposed works.

DISCUSSION

The SES building is owned by Council and leased to the SES under a peppercorn arrangement. An element of this lease is that the SES is responsible for routine maintenance. Part of the works listed below could be seen as asset improvement and something that would be appropriate for Council to consider funding.

Council's contribution towards these upgrades will come from budget savings across Council. This will be drawn mainly from savings in the Minor Building Works budget.

Attached is a list of works the Ararat SES plan to have completed with both the stimulus funding and Council's contribution.

| | |
|-------------------------|--|
| Works to be undertaken: | Supply and installation of vinyl flooring from the conference room to and including the change rooms, which may entail the vinyl flooring in the change rooms being changed from vinyl to carpet tile. |
| | Supply and install 1 x female change room with lighting and double GPO approx. 5 x 4 m, who are presently changing in the vehicle bays with the men. |
| | Supply and install 1 x Male change room with lighting and double GPO approx. 5 x 4 m, who are presently changing in the vehicle bays with the women. |

| | |
|--|--|
| | Install vinyl sheeting from change rooms to toilet area. |
| | Check down pipes and gutters, repair leaks in roof where water penetration is entering the office area and paint office area, following repairs to metal roofing, it appears that the flashing and roof guttering require attention, the metal roof section directly over the office area to be changed and replaced with sheeting to replace- which currently allows the rain to penetrate to office areas. |
| | Current Roller shutter doors to be removed and replace with light weight motorized doors. |
| | Replace the rear facade, install new additional light weight door to be installed, to allow the smaller emergency vehicle to enter the garage without having to constantly keeping moving the larger 7-ton vehicles. |
| | Allow a provisional sum for providing 12m of heavy-duty shelving. |
| | Repair ramp from office to motor garage, which is slippery and dangerous, could be manufactured in wood with a shallow ramp, or possible steps with warnings for the step. |
| | Where the current trailer is housed, epoxy the concrete to ensure a level area is provided for the trailer to exit onto high street. |

KEY CONSIDERATIONS

Alignment to Council Plan Strategic Objectives

- 1. 1 Work with communities to develop and prosper
- 1.3 A safe community
- 1.3.1 Implement and support effective approaches to emergency management

Budget Implications

The Council contribution of \$20,000 towards the Ararat SES building upgrades will come from savings in the Minor Building Works budget.

Policy/Relevant Law

There are no significant policy or legislative issues identified. It is important to note that this is a one-off contribution made by Council to assist the SES, it does not imply a commitment to assist financially with future improvement works.

Sustainability Implications

This report does not raise any significant sustainability implications.

Risk Assessment

None identified.

Innovation and Continuous Improvement

None identified.

Stakeholder Collaboration and Community Engagement

Discussion have been held with the SES ESRF Project Manager at SES Head Office to negotiate the project funding proposal. Local SES volunteers were on a call out on the day of the meeting.

RECOMENDATION

That Council contribute \$20,000 to assist with completing works at the Ararat SES.

**MOVED CR BEALES
SECONDED CR BURRIDGE**

That Council contribute \$20,000 to assist with completing works at the Ararat SES.

CARRIED 4427/21

ATTACHMENTS

There are no attachments in relation to this item.

Cr Allgood returned to the Council chamber at 6:16pm.

3.3 INFRASTRUCTURE PRIORITIES FOR COUNCIL ASSET PLAN 2021-2031- STRATEGIC ASSET DEVELOPMENT

RESPONSIBLE OFFICER: CHIEF EXECUTIVE OFFICER
DEPARTMENT: CEO'S OFFICE
REFERENCE: 1988

OFFICER DIRECT OR INDIRECT CONFLICT OF INTEREST:

Officers providing advice to Council must disclose any conflict of interest.

No person involved in the preparation of this report has a conflict of interest requiring disclosure.

EXECUTIVE SUMMARY

Council is required to adopt an Asset Plan covering a period of at least ten years by 30 June 2022. Within this context it is proposed that Council adopt an Asset Plan 2021-2031 by 30 June 2021, to align strategic asset planning with other elements of Council's Strategic Planning Framework. In addition to the statutory requirements established in Section 92 of the Local Government Act 2020, it is proposed that Council include a number of strategic asset projects for the planning period. Planning key infrastructure development over the ten-year period provides the opportunity to consider more diverse funding options and engage with issues such as intergenerational equity in asset planning, development, and funding.

DISCUSSION

Section 92 of the Local Government Act 2020 (the Act) requires Council to develop, adopt and keep in force an Asset Plan in accordance with its deliberative engagement practices. The scope of this asset management plan is at least the next ten financial years. It is recommended that Council's Asset Plan cover the period 2021-2031. Section 92(6) of the Act requires that the Asset Plan is adopted by Council by 30 June 2022. Council have indicated a desire to adopt the first cut of the Asset Plan 2021-2031 by 30 June 2021, in order to align with timeframes around the annual budget, adoption of the Council Plan 2021-2025 and the Revenue and Rating Plan 2021-2025.

Section 92(3) requires the Asset Plan include the following detail:

- a. information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of the Council;
- b. any other matters prescribed by the regulations.

In addition to this it is recommended that Council include key areas of strategic asset development that need to be considered, advocated for and budgeted over the ten-year period. These areas of strategic asset development will need to be regularly reviewed by Council and the community over the life of the Asset Plan.

The following strategic asset opportunities have been identified and are recommended to form the basis for deliberative engagement with the community, with a view to them forming part of the Asset Plan 2021-2031:

- Develop a "rural road backbone" centred on Tatyoon Rd and Mt William Road, servicing agricultural freight, and community and tourist traffic. This is based on heavy use of these roads by local and non-local traffic.
- Develop Delacombe Way as a major connector road across the municipality serving agricultural and community traffic.

- Plan and develop a north-south heavy transport route around Ararat. Such a route has the capacity to remove just over 500 heavy vehicle movements per day from the centre of Ararat, based on preliminary Rural Roads Victoria data.
- Develop and implement a plan to seal key urban unsealed roads and laneways throughout Ararat Rural City.
- Work with the Victorian Department of Environment, Land, Water and Planning (DELWP) and Regional Development Victoria (RDV) to resolve the Aradale site, with a preference for outcomes that enhance economic and social outcomes for the municipality.
- Partner with Grampians Community Health to seek funding to redevelop the McDonald Centre site for health and community use.
- Upgrade the Ararat Leisure Centre to enhance functionality, access and inclusion and extend the useful life of a key recreational asset.

The principal vehicle to be used for the process of deliberative community engagement will be the engage.ararat.vic.gov.au website. The Rural Roads Group will also be engaged in consideration of rural roads infrastructure strategic assets.

KEY CONSIDERATIONS

Alignment to Council Plan Strategic Objectives

The proposal supports several the strategic objectives of the Council Plan 2017-21 including:

- 1.1 Work with communities to develop and prosper
- 3.1 A strong and diverse local economy
- 3.2 Effective, efficient and safe transport
- 5.2 Services and infrastructure that meets the municipality's needs
- 5.4 Sustainable long term financial management

Budget Implications

This project does not have immediate budget implications for Council in 2020/2021. A strong Asset Plan 2021-2031, linked to key strategic asset development outcomes is critical in delivering long term financial sustainability to municipality.

Policy/Relevant Law

Section 92 of the Local Government Act 2020 requires Council to adopt an Asset Plan by the 30/06/2021.

Sustainability Implications

The Asset Plan 2021-2031 will have no direct impacts on the environment or environmental sustainability. Although individual projects rolling out of it may which will be managed as they arise.

The Asset Plan 2021-2031 will have significant impacts on Council's long term financial sustainability and the economic and social development of the municipality.

Risk Assessment

Council's key risk lies in the medium to long term outcomes of poor asset planning, particularly asset planning that does not connect clearly with Council's financial policy and strategic positioning. Developing a process that links infrastructure planning, financial planning and local economic and social outcomes will work to mitigate this risk. Early identification of key strategic projects within this context serves to de-risk long term funding through socialising Council's priorities with other levels of government.

Innovation and Continuous Improvement

Engaging in long term strategic asset planning represents shift in emphasis at Ararat Rural City Council. This moves from planning windows of one, two and four years – with a usual focus on the next budget cycle to a ten-

year model. This provides opportunities to consider more diverse funding options and consider issues such as intergenerational equity in asset planning, development and funding.

Stakeholder Collaboration and Community Engagement

Council's adoption of the proposed key strategic asset development projects provides an opportunity to engage the community in defining Council's long term asset development strategy. The engage.ararat.vic.gov.au website will be used as the key vehicle for undertaking deliberative engagement with the community around the projects. The Rural Roads Group will also be engaged in developing the key strategies in relation to rural local roads.

CONCLUSION

The addition of strategic asset projects in Council's Asset Plan 2021-2031 provides an opportunity to take the Asset Plan from a long-term asset management vehicle to one focussed on asset development and Council's stewardship of all existing asset classes. Importantly, adoption of the proposed strategic asset projects provides an opportunity to engage the community in identification of key strategic asset projects.

RECOMMENDATION

That the Council:

Endorse the inclusion of strategic asset projects in the Asset Plan 2021-2031;

Adopt the following as proposed strategic asset projects for the period 2021-2031:

- *Develop a "rural road backbone" centred on Tatyoon Rd and Mt William Road*
- *Develop Delacombe Way as a major connector road*
- *Plan and develop a north-south heavy transport route around Ararat*
- *Develop and implement a plan to seal key urban unsealed roads and laneways*
- *Work with the Victorian Department of Environment, Land, Water and Planning (DEWLP) and Regional Development Victoria (RDV) to resolve the Aradale site*
- *Partner with Grampians Community Health to seek funding to redevelop the McDonald Centre site*
- *Upgrade the Ararat Leisure Centre*

Engage with the community around adoption of the proposed strategic asset projects utilising the engage.ararat.vic.gov.au website and the Rural Roads Group on projects involving the rural local road network.

MOVED CR ALLGOOD

SECONDED CR R ARMSTRONG

That the Council:

- 1 Endorse the inclusion of strategic asset projects in the Asset Plan 2021-2031;
- 2 Adopt the following as proposed strategic asset projects for the period 2021-2031:
 - Develop a "rural road backbone" centred on Tatyoon Rd and Mt William Road
 - Develop Delacombe Way as a major connector road
 - Plan and develop a north-south heavy transport route around Ararat
 - Develop and implement a plan to seal key urban unsealed roads and laneways
 - Work with the Victorian Department of Environment, Land, Water and Planning (DEWLP) and Regional Development Victoria (RDV) to resolve the Aradale site
 - Partner with Grampians Community Health to seek funding to redevelop the McDonald Centre site

- Upgrade the Ararat Leisure Centre; and
- 3 Engage with the community around adoption of the proposed strategic asset projects utilising the engage.ararat.vic.gov.au website and the Rural Roads Group on projects involving the rural local road network.

CARRIED 4428/21

ATTACHMENTS

There are no attachments relating to this item.

SECTION 4 – INFORMAL MEETINGS

4.1 INFORMAL MEETINGS

AUTHOR'S TITLE: CHIEF EXECUTIVE OFFICER
DEPARTMENT: CEO'S OFFICE
REFERENCE: 13039074

OFFICER'S DECLARATION OF INTEREST

Officers providing advice to Council must disclose any conflict of interest.

No person involved in the preparation of this report has a conflict of interest requiring disclosure.

EXECUTIVE SUMMARY

The Governance Rules states that if there is a meeting of Councillors that:

- 1 is scheduled or planned for the purpose of discussing the business of *Council* or briefing Councillors;
- 2 is attended by at least one member of Council staff; and
- 3 is not a *Council meeting*, *Delegated Committee* meeting or *Community Asset Committee* meeting, the *Chief Executive Officer* must ensure that a summary of the matters discussed at the meeting are:
 - a) tabled at the next convenient *Council meeting*; and
 - b) recorded in the minutes of that *Council meeting*.

DISCUSSION

As a requirement of the Governance Rules, a summary of matters discussed at the Council Briefings held since the last Council Meeting are presented to Council and will be recorded in the minutes.

| INFORMAL MEETINGS |
|--|
| Council Briefing held on 6 April 2021 |
| Council Briefing held on 13 April 2021 |

KEY CONSIDERATIONS

Alignment to Council Plan Strategic Objectives

5.1 Good Governance through leadership.

Financial

No financial impact for the receiving of Informal Meetings of Councillors.

Policy/Relevant Law

Reporting of Informal Meetings is in line with the requirements of the Governance Rules.

Risk Assessment

Following the requirements of the Governance Rules will ensure that Council meets its legislative requirements.

Stakeholder Collaboration and Community Engagement

A summary of matters discussed at the Council Briefings are presented for community information.

RECOMMENDATION

That the Informal Meetings of Councillors Report be received.

**MOVED CR BURRIDGE
SECONDED CR SANDERS**

That the Informal Meetings of Councillors Report be received.

CARRIED 4429/21

ATTACHMENTS

The Summary of Council Briefings are provided as Attachment 4.1.

Councillor Briefing



Date: Tuesday 06 April, 2021

Commencement: 5.00 pm

Location: Alexandra Oval Community Centre – 1 Waratah Avenue, Ararat

Present

Councillors: Cr Jo Armstrong
Cr Peter Beales
Cr Gwenda Allgood
Cr Rob Armstrong
Cr Henry Burridge
Cr Bob Sanders
Cr Bill Waterston

Officers: CEO, Dr Tim Harrison

Apologies:

Disclosure of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020 - Section 131 and Chapter 5, Section 6 of the Governance Rules*).

| Absence from Room | | | |
|-------------------|------------|-------------------|-------------------|
| Item No. | Councillor | Before Discussion | During Discussion |
| | | Yes / No | Yes / No |

Matters Considered:

| | |
|---|--|
| 1 | Mayors Roundup |
| 2 | 10-year Capital Works Program |
| 3 | Budget 2021/2022 |
| 4 | Town Hall update |
| 5 | Transitional Worker Housing |
| 6 | Housing project |
| 7 | Asset re-evaluation & Review of depreciation |
| 8 | Visitor Servicing update |
| 9 | Ararat Jobs & Technology Precinct update |

Assembly Closed: PM
DR TIM HARRISON

Councillor Briefing



Date: Tuesday 13 April 2021

Commencement: 5.00 pm

Location: Alexandra Oval Community Centre – 1 Waratah Avenue, Ararat

Present

Councillors: Cr Jo Armstrong
Cr Rob Armstrong
Cr Gwenda Allgood
Cr Peter Beales
Cr Henry Burridge
Cr Bob Sanders
Cr Bill Waterston

Officers: CEO, Dr Tim Harrison

Apologies:

Disclosure of Conflict of Interests

Disclosure of Interests are to be made immediately prior to any relevant item being discussed
(*Local Government Act 2020 - Section 131 and Chapter 5, Section 6 of the Governance Rules*).

| Absence from Room | | | |
|-------------------|------------|-------------------|-------------------|
| Item No. | Councillor | Before Discussion | During Discussion |
| | | Yes / No | Yes / No |

Matters Considered:

| | |
|----|--|
| 1 | Mayor's roundup |
| 2 | CEO Remuneration and Employment Policy |
| 3 | Council Meeting Agenda – Late Item Councillor Allowances |
| 4 | Council Plan |
| 5 | Council Vision |
| 6 | Capital Works update |
| 7 | Council Plan actions |
| 8 | Business pending report |
| 9 | Planning and Building report |
| 10 | SES capital funding request |

Briefing Closed: PM

DR TIM HARRISON

SECTION 5 – NOTICES OF MOTION

A notice of motion must be in writing signed by a Councillor and be lodged with or sent to the Chief Executive Officer no later than 12.00pm (noon) and at least six (6) days prior to the Council Meeting to allow sufficient time for the Chief Executive Officer to include the notice of motion in agenda papers for a Council meeting.

There were no Notices of Motion received.

SECTION 6– URGENT BUSINESS

Items cannot be admitted as urgent business other than by resolution of *Council* and only then if it:

- 1 relates to or arises out of a matter which has arisen since distribution of the *agenda*; and
- 2 cannot safely or conveniently be deferred until the next *Council meeting*.

There were no Admission of Urgent Business items received.

SECTION 7 – CLOSE SESSION (CONFIDENTIAL)

In accordance with section 66(2)(a), 3(1)(a) and 3(1)(g) of the Local Government Act 2020, the following agenda items are listed for consideration in the confidential section:

- Item 7.1- Contract No. 645
- Item 7.2- Contract No. 646
- Item 7.3- Contract No. 650

6:19PM CLOSURE OF COUNCIL MEETING TO THE PUBLIC

The Open Council Meeting will now be closed, but members of the public are welcome to rejoin the Council Meeting following the recommencement of the meeting.

RECOMMENDATION

That the meeting be closed to members of the public pursuant to section 66(2)(a) of the Local Government Act 2020 to consider confidential reports.

MOVED CR BEALES

SECONDED CR BURRIDGE

That the meeting be closed to members of the public pursuant to section 66(2)(a) of the Local Government Act 2020 to consider confidential reports.

CARRIED 4430/21

6:14PM OPEN COUNCIL MEETING RECOMMENCEMENT

RECOMMENDATION

That the Open Council Meeting recommence.

MOVED CR BEALES

SECONDED CR SANDERS

That the Open Council Meeting recommence.

CARRIED 4434/21

Gallery invited to return to Council Chamber.

LIFTING OF CONFIDENTIALITY OF CLOSED SESSION RESOLUTIONS

RECOMMENDATION

That the Confidentiality of the report and decision in relation to Item 7.1 and 7.2 Confidential Agenda be lifted.

MOVED CR SANDERS
SECONDED CR BURRIDGE

That the Confidentiality of the report and decision in relation to Item 7.1, 7.2 and 7.3 Confidential Agenda be lifted.

CARRIED 4435/21

Meeting closed at 6:43 PM

I HEREBY CERTIFY THAT PAGES 2466 TO 2488 INCLUDING PAGES 168 TO 179 OF THE CLOSED SESSION ARE CONFIRMED AND ARE A TRUE AND CORRECT RECORD.

MAYOR - CR JO ARMSTRONG